

Welcome to Get Epic!



Instructions for the reading website: <https://www.getepic.com/>

Free of charge during weekdays from 7 a.m. to 3 p.m.

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1 Teacher Registration



1. Click "I'm an Educator"
2. Sign up as an educator



3. Add your school name and address

Welcome to Epic School.

Find your school to get started.

School Name and Address ⓘ

Can't find your school? [Click here](#) to add your school.

Continue

4. Add **details** of your school

Welcome to Epic School.

Find your school to get started.

School Name ⓘ [Search for your school](#)

School Address

City Zip Code

School Type

Continue

5. Fill in some **personal details**

We'll need a few details.

Tell us about yourself to verify your eligibility for an account.

Title First Name

Mrs. ✓ ▾ Testversion ✓

Last Name

Test ✓

Educator Role Grade ⓘ

Teacher ✓ ▾ 3rd Grade ✓ ▾

Reading Level System

AR ✓ ▾

Continue

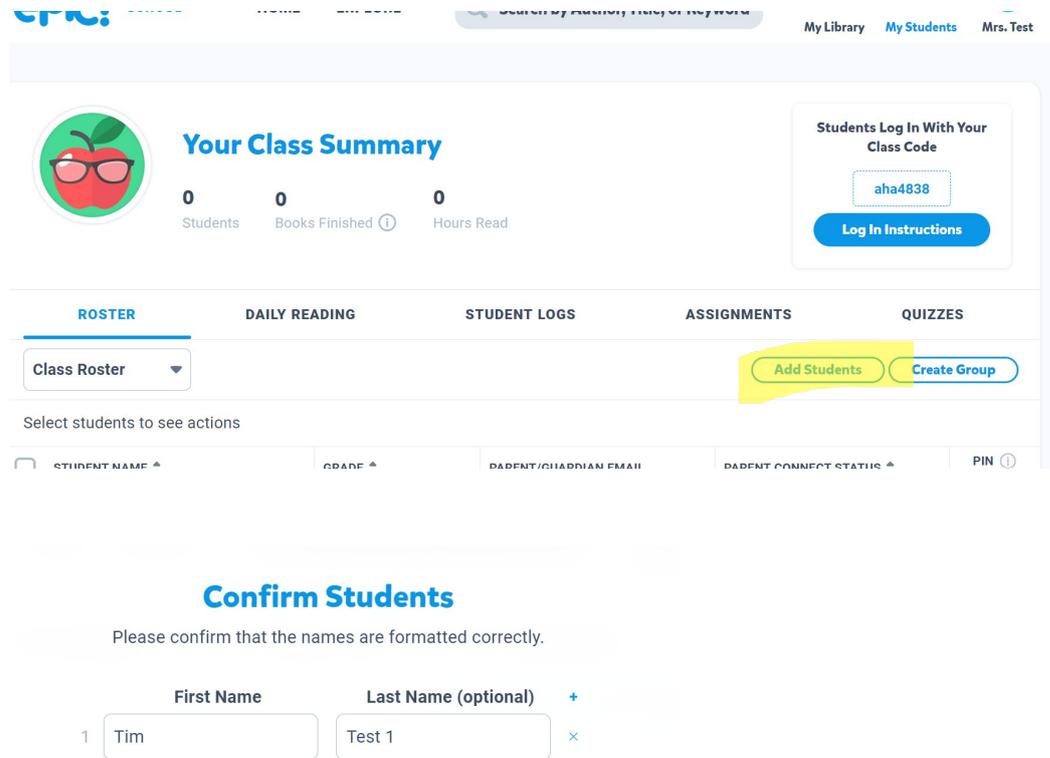
6. Add your email address, password and year of birth
7. Afterwards you should see this screen:

The screenshot shows the Epic School dashboard for a user named Mrs. Test. The top navigation bar includes the Epic logo, 'HOME', 'EXPLORE', and a search bar. The main content area is divided into several sections: a 'Welcome to Epic School!' banner with a progress bar for 'Epic Certified Teacher Progress' at 25%; a 'Complete My Profile' section with a dropdown menu containing 'Add Students to My Roster' (with an 'Add Students' button), 'Try Epic School with Students', and 'Learn How Students Can Read After 3 PM'; a 'Daily Student Activity' section; and an 'Assignments' section with a 'See How' button. The left sidebar shows the user's profile, class code 'aha4838', and class settings for '3rd Grade'.

- Click [Student Log In Instructions](#) and choose Laptops/Chromebooks or iOS/Android (depending on the devices your school offers)

2 Add in student names

Click "Add students"



Your Class Summary

0 Students 0 Books Finished ⓘ 0 Hours Read

Students Log In With Your Class Code
aha4838
Log In Instructions

ROSTER DAILY READING STUDENT LOGS ASSIGNMENTS QUIZZES

Class Roster ▾ **Add Students** Create Group

Select students to see actions

STUDENT NAME ▲	GRADE ▲	PARENT/GUARDIAN EMAIL	PARENT CONNECT STATUS ▲	PIN ⓘ
1				

Confirm Students

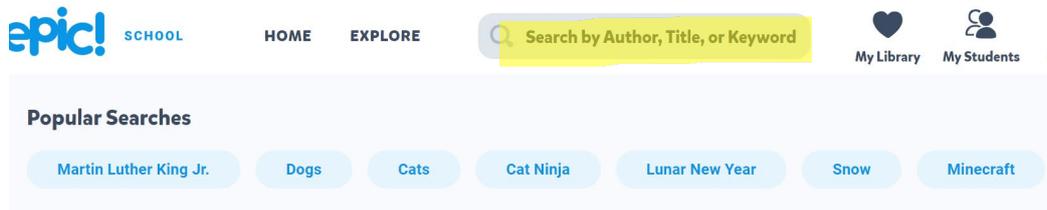
Please confirm that the names are formatted correctly.

First Name	Last Name (optional) +
1 Tim	Test 1 ×

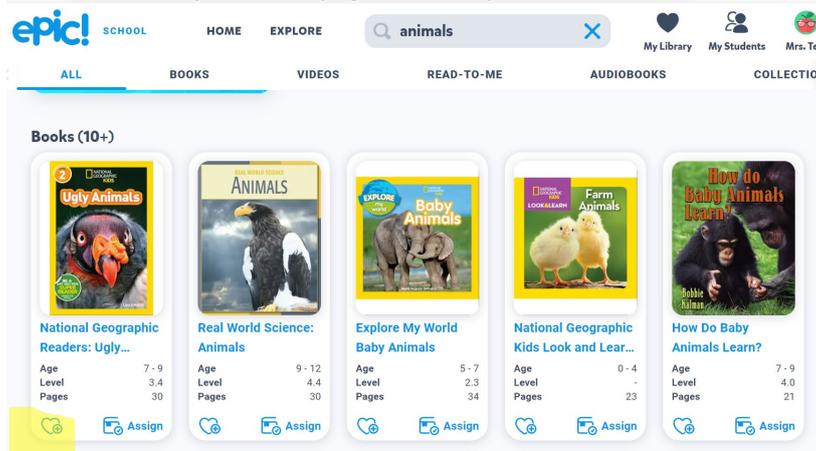
Add their first and last names

3 Create book collections

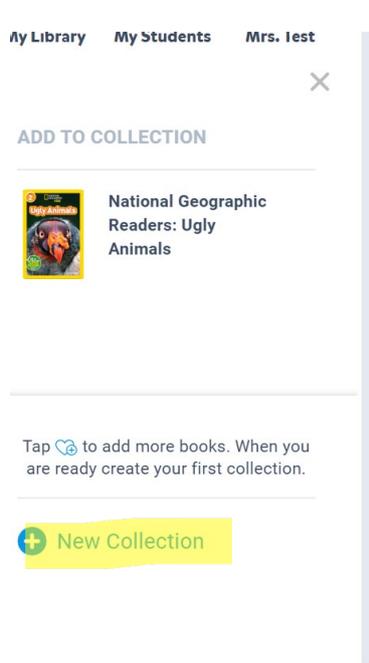
Type any keywords or topics you want to find books on into the **search box on top**.



9. Choose a book you want; (e.g. “animals”)



Click the **blue heart** with the + and click “new collection”:



Type in your preferred title of the collection (e.g. **books for class 3b**)

and click **“Create”**

ADD TO COLLECTION

 **National Geographic
Readers: Ugly**

Collection Title

books for class 3b

Description (optional)

What's your collection about?

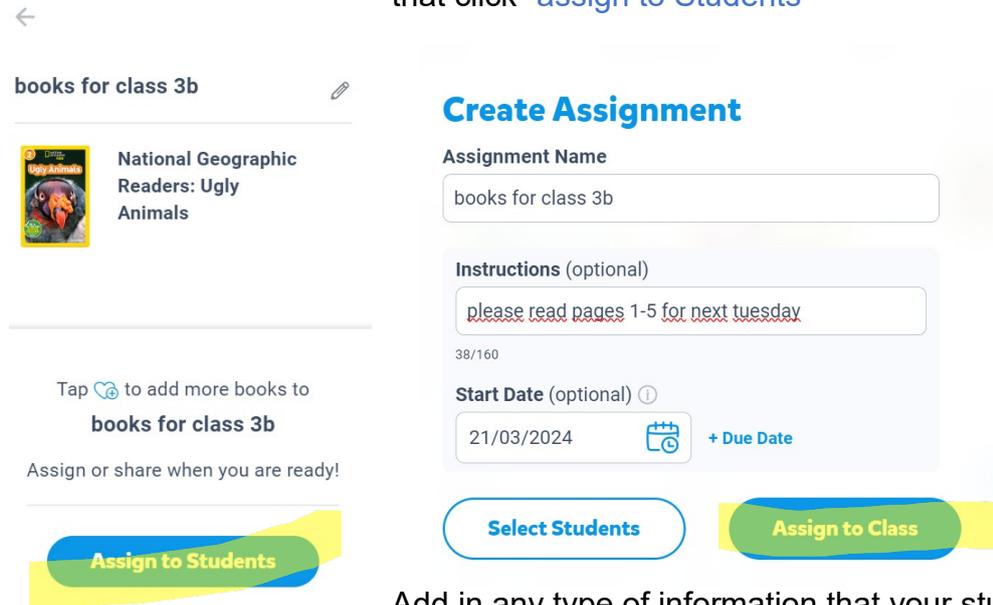
Share with Epic Community ⓘ

Create

Cancel

4 Assign to students

After you've prepared the books, you can assign the collection to your students. For that click "assign to Students"

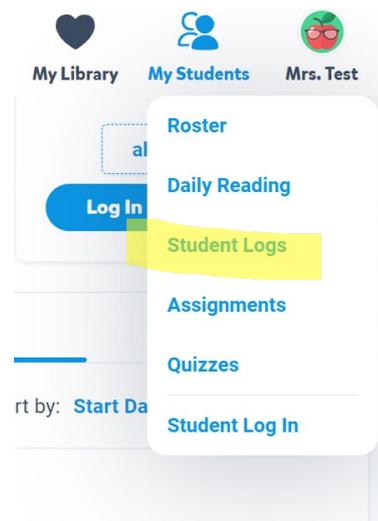


The screenshot shows the 'books for class 3b' collection page. On the left, there is a book cover for 'National Geographic Readers: Ugly Animals'. Below it, a button labeled 'Assign to Students' is highlighted in yellow. To the right, the 'Create Assignment' form is visible. It includes a text box for the 'Assignment Name' containing 'books for class 3b', an 'Instructions (optional)' field with the text 'please read pages 1-5 for next tuesday', and a 'Start Date (optional)' field set to '21/03/2024'. At the bottom of the form, two buttons are present: 'Select Students' and 'Assign to Class', with the latter highlighted in yellow.

Add in any type of information that your students need and choose a date. You can assign to an [entire class](#) or to individual students. Students will receive your assignment in their mailbox the next time they log in to Epic.

5 Track your students reading progress

go to My Students and click "Student logs"



The screenshot shows the 'My Students' menu in the Epic! interface. The menu is open, displaying several options: 'Roster', 'Daily Reading', 'Student Logs' (highlighted in yellow), 'Assignments', 'Quizzes', and 'Student Log In'. The background shows the 'My Library' and 'Mrs. Test' tabs, and a 'Log In' button is visible on the left side of the menu.

2) here you can see the amount of time the students have spent reading:

Student	Books Finished	Hours Read	Status
etc. T.	0	0	No Activity
Guest G.	0	0	No Activity
Lisa T.	0	0	No Activity
Noah T.	0	0	No Activity

To check the **progress of an assignment**, go to **My Students** and click **Assignments**

books for class 3b

0% Progress

None Due Date | 5 Students Assigned | 0 Completed

View Progress | Manage Students | Archive Assignment



Your C

4
Students

Choose active or active or upcoming assignments” – depending on the time period of your assignment.

Here you can see which students have finished the reading

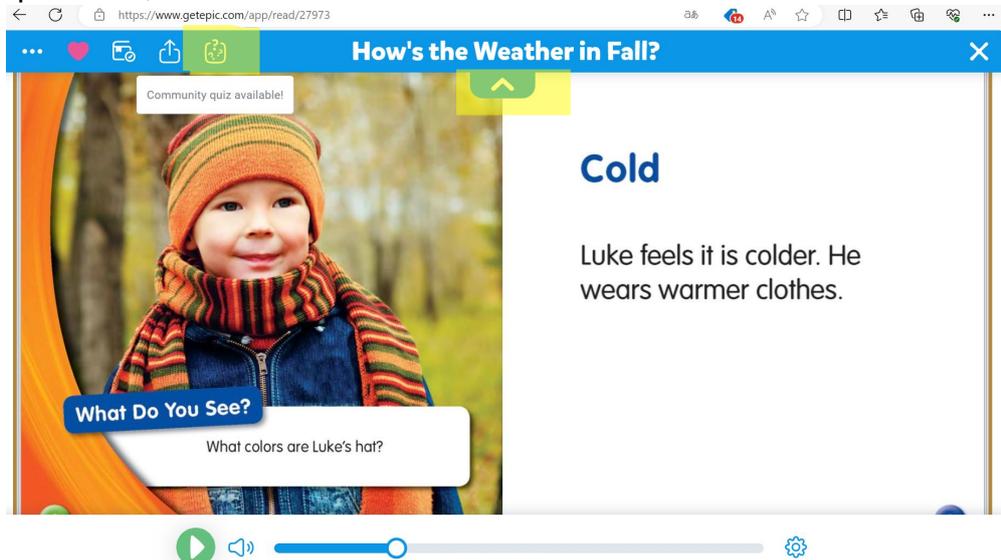
ROSTER

Upcoming Assignments

5.1 Quiz

You can also have your students go through a quiz:

When a book is opened, you can click on the small arrow in the middle on top. There on the left side you find “community quiz”. Have the click “start quiz” to answer the questions,



6 Student log ins

PLANS PARENTS EDUCATORS CLASS CODE MY ACCOUNT

Log In



Parents



Students & Educators

[Don't have an account?](#)

Have your students click [Students & Educators](#) and let them enter the class code from above (e.g. aha4838)

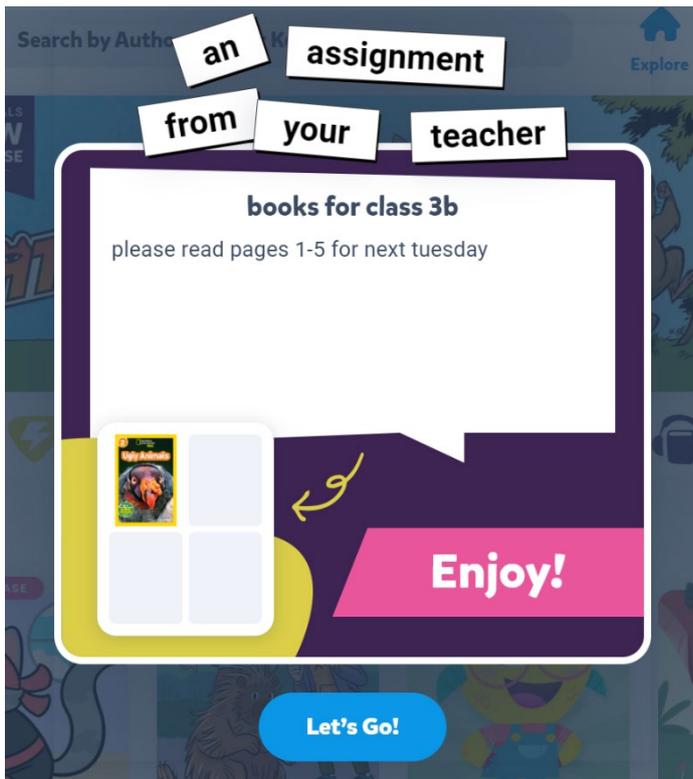
Let them pick their name

Welcome, Mrs. Test's Class!

Class Code: aha4838



As they have clicked on their name the assignment shows up:



The assignment is also visible under [Mailbox top right](#)



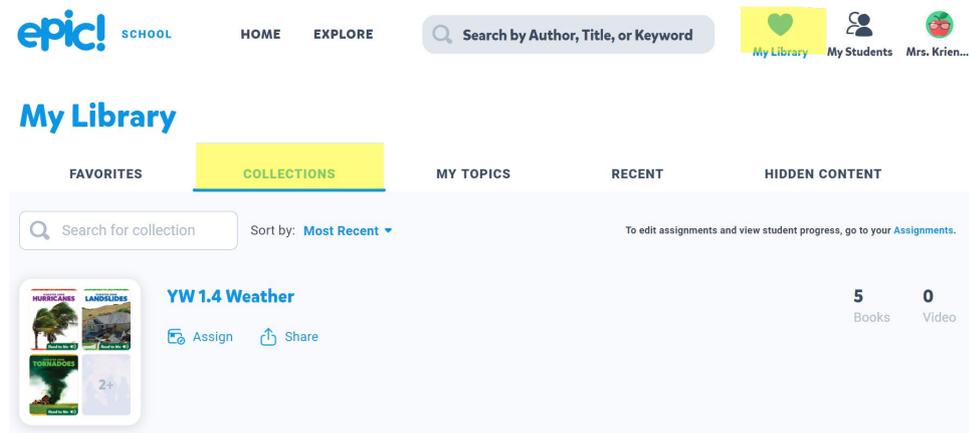
They can then click on “Let’s Go!” and read the pages of the book. Enjoy! 😊



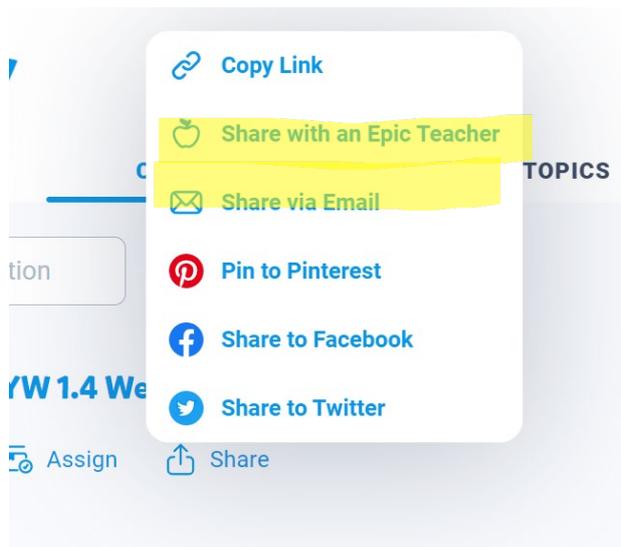
7 Sharing collections

If you want to **share the collection with other teachers:**

Go to “my Library” and click “**Collections**”



Click “**Share**” and choose the email of another epic teacher. (They have to sign up to edit) if they are not logged in, you can just share the collection via email. (they can look, but not edit)



8 Import collections of other teachers

In your teacher account under [Mailbox](#), you find the **collections** shared with you

The screenshot shows a user interface for a mailbox. On the left, there are navigation options: 'My Library' (heart icon), 'My Students' (people icon), and 'Mrs. Krien...' (apple icon). Below these is a menu with 'Account Settings', 'Mailbox' (highlighted in yellow), and 'Log Out'. At the bottom of the left sidebar are icons for 'Assign', 'Share', and 'Edit'. The main content area is titled 'Mark All Opened' and features a collection card for 'Titanic'. The card includes a yellow banner that says 'Check out what I shared with you!', the sender's name 'From: Mrs. Nadig', and the time 'Sent: 11 Days Ago'. The card also displays several book covers related to the Titanic, including 'Titanic's Fatal Voyage' and 'The Sinking of the Titanic'.

This screenshot shows a detailed view of a book collection. At the top, there are statistics: '5-12' (Age), '7' (Books), '1' (Videos), and '0' (Likes). Below these are icons for 'Favorite', 'Assign', 'Share', and 'Edit'. The collection is titled 'Books' and displays a grid of book covers. The covers include 'THE TITANIC DISASTER', 'MAN-MADE DISASTERS TITANIC', 'I SURVIVED THE SINKING OF THE TITANIC, 1912', 'Titanic Fatal Voyage', 'THE SINKING OF THE TITANIC', 'Discovering Titanic's', and '1kids Titanic'. Each book cover has a small icon indicating its format, such as 'Audiobook' or 'Read to Me'.

You can either favorite the **whole collection** or **just one book**.