



Non-EU/EFTA citizens

B 2

Application for a work- and

- short-term residence permit**
- valid ax duration of the employment contract, up to a maximum of 364 days
(for stays up to 4 months, please use the form **K 2**)
- Extension of short-term residence permit**
- please use only page 4
- long-term residence permit** valid 1 year
- unlimited employment contract or limited employment contract over 364 days

the duration of the
employment contract
determines the
type of permit

for further
information see

www.sem.admin.ch

Planned date of entry

Employer or place of work in the canton of Zug

Name of Company	<input type="text"/>	Contact	<input type="text"/>
Address	<input type="text"/>	Phone	<input type="text"/>
P.O. Box	<input type="text"/>	Fax	<input type="text"/>
ZIP Code and place	<input type="text"/>	E-Mail	<input type="text"/>

Additional information

in millions of CHF	2019	2020	2021
Turnover	<input type="text"/>	<input type="text"/>	<input type="text"/>
Profit before tax	<input type="text"/>	<input type="text"/>	<input type="text"/>
Taxes to canton of Zug	<input type="text"/>	<input type="text"/>	<input type="text"/>
Wages and salaries	<input type="text"/>	<input type="text"/>	<input type="text"/>
no. of employees	<input type="text"/>	<input type="text"/>	<input type="text"/>
	at the date of application <input type="text"/>		
	of which		
Swiss citizens or foreigners with residence permits (C)	EU/EFTA citizens	non-EU/EFTA citizens	
<input type="text"/>	<input type="text"/>	<input type="text"/>	

Particulars concerning foreign employee

Family Name

First Name Date of birth

Nationality Marital status

Place of visa no. of children

where the permit is to be picked up (swiss embassy or consulate
general see : <https://www.eda.admin.ch/eda/en/fdfa.html>)

(under the age of 18 years)

Foreign address

Address Phone incl. country code

ZIP Code and place Fax incl. country code

Country E-Mail

Do you plan to take your family with you? No Yes **if yes, please also submit F 2**

Particulars of position

Function and job title **as per employment contract**

Summary of job profile and major responsibilities **as per job description and/or project description**

Annual remuneration **fix/guaranteed** **working conditions and salaries customary in Switzerland have must be applied**
variable
total in CHF

Work contract unlimited limited until

Has this vacancy been published? Yes
(RAV, newspapers, Amtsblatt, internet, human resources agencies etc.)
 when, where, outcome?

No
 why not? nicht?

if applicable, enclose power of attorney

Place and date Stamp and signature of the employer

Please send this application to

Amt für Wirtschaft und Arbeit

Section workforce
Aabachstrasse 5
P.O. Box
6301 Zug

For questions and further information

Phone +41 (0)41 728 55 20
E-Mail info.awa@zg.ch
Internet www.zg.ch/awa

together with the following documents

- written explanation including proof of recruiting in Switzerland and in EU/EFTA countries and explanation why no qualified Swiss or EU/EFTA citizen or foreign national with Swiss residence permit could be selected
- binding employment contract (signed)
- for projects related applications:
 - copy of the project contract with the customer and
 - project summary including milestones and description of activities of the employee within the project
- up-to-date extract of the commercial register www.hrazg.ch
- up-to-date tabulated curriculum vitae
- copy of the university degree
- copy of valid passport

AWA:
Positiv preliminary decision

AFM:
residence permit approved

date, signature

Extension of short-term residence permit

Employer or place of work in the canton of Zug

Name of Company	<input type="text"/>	Contact	<input type="text"/>
Address	<input type="text"/>	Phone	<input type="text"/>
P.O. Box	<input type="text"/>	Fax	<input type="text"/>
ZIP Code and place	<input type="text"/>	E-Mail	<input type="text"/>

Particulars concerning foreign employee

Surname	<input type="text"/>	First name	<input type="text"/>
Date of birth	<input type="text"/>	Nationality	<input type="text"/>
Marital status	<input type="text"/>	Number of children	<input type="text"/>

Home address in Canton Zug

Address	<input type="text"/>	Tel. P	<input type="text"/>
ZIP Code and place	<input type="text"/>	E-Mail	<input type="text"/>

In case of members of the family in the canton of Zug: Extension of residence permit?

yes no

Details of current job

Summary of job profile and major responsibilities

explanatory statement of extension

if applicable, enclose power of attorney

Place and date

Stamp and signature of the employer

Please send this application to

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Section workforce
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P.O. Box
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For questions and further information

Phone +41 (0)41 728 55 20
E-Mail info.awa@zg.ch
Internet www.zg.ch/awa

together with the following documents

- copy of binding employment contract (signed)
- copy of valid passport
- original residence permit

AWA approved:

date, signature