



Application for a work- and

short-term residence permit up to a maximum of 4 months
valid for citizens from Croatia

K 8

without interruption valid up to a maximum of 4 months within a calendar year

Planned date of entry [input]

Planned date of departure [input]

periodical, isolated days valid up to a maximum of 120 days within a year

Number of days requested p.a. [input]

Planned date of entry [input]

for further information see
www.sem.admin.ch

Employer or place of work in the canton of Zug

Name of Company [input] Contact [input]

Address [input] Phone [input]

P.O. Box [input] Fax [input]

ZIP Code and place [input] E-Mail [input]

Total number of employees [input]

thereof are

Swiss citizens or foreigners with residence permits (C) [input]

Foreigners with short-term or long-term permits (L or B)

thereof are

full time employees [input]

full time employees

part time employees [input]

part time employees

Particulars concerning the foreign employee

Family Name [input]

First Name [input] Date of birth [input]

Nationality [input] Marital status [input]

Foreign address

Address [input] Phone incl. country code [input]

ZIP Code and place [input] Fax incl. country code [input]

Country [input]

Particulars of planned stay

Function and
job title

Reasons for and
short description of
planned stay

The employer has to prove that recruiting efforts were conducted in Switzerland and that no qualified Swiss citizen or foreign national with Swiss residence permit could be selected.

Description of your
recruiting efforts
RAV, newspapers,
Amtsblatt, internet,
employment agencies
etc.

**enclose all
documents**

Remuneration

Remuneration in CHF

per month,
gross

working conditions and salaries
customary in Switzerland must be
applied.

Particulars of foreign employer

Name of Company

Contact

ZIP Code and place

Fax incl. country code

Country

E-Mail

if applicable, enclose power of attorney

Place and date

Stamp and
signature of
the employer

Please send this application to

Amt für Wirtschaft und Arbeit

Section workforce

Aabachstrasse 5

P.O. Box

6301 Zug

For questions and further information

Phone ++41 (0)41 728 55 20

E-Mail info.awa@zg.ch

Internet www.zg.ch/awa

together with the following documents

- copy of valid passport or valid identification card
- copy of signed work contract
- proof of professional qualification or special professional skills
- proof of recruiting efforts in Switzerland and explanation for selection
- in case of offering a service: assignment or contract for services with the recipient of the services

AWA approved

Quota:

yes

no

AFM entry

date, signature